There's a lot more to paper than procurement! Paper flows across lines of business. Procurement represents about **1/10** of the cost of managing paper-based business processes:

Procure

Unit purchase cost of a single sheet of paper
(includes delivery to the specific TD location)

Process

Costs of processing the paper, including:
photocopying, scanning, faxing, and printing

Distribute

Physical delivery of paper internally between departments
and externally to customers and and/or business units

Store

Physical storage of paper either internally within
TD or externally at a 3rd party vendor

Retrieve

Physical retrieval of paper either internally from
TD filing space or externally from a vendor

Dispose

Physical destruction of paper