

TD BUSINESS CENTRAL U.S.

**RSA SECURID®**  
**ASSIGNED**  
**TOKEN**  
**USER GUIDE**



MAY 2024



# Table of Contents

<b>Before you being enrolling your assigned soft token</b>	3
<b>Getting ready to enroll your assigned RSA SecurID Soft Token</b>	5
For iPhones and iPads	5
How to download the RSA SecurID app	5
Activating your token through your TD Bank e-mail	8
For Android devices	9
How to download the RSA SecurID app	9
Activating your token through your TD Bank e-mail	11
For Windows PC or Laptop	13
How to download the RSA SecurID app	13
Activating your token through your TD Bank e-mail	14
For macOS devices	15
How to download the RSA SecurID app	15
Activating your token through your TD Bank e-mail	16
<b>Logging in to Business Central U.S. with an RSA SecurID Soft Token</b>	17
<b>Registering with TD Business Central U.S.</b>	17
<b>Frequently asked questions</b>	18



Welcome to your RSA SecurID® assigned soft token enrollment guide. Before you begin, here are some tips to help you with the token enrollment process.

To get ready for token enrollment, you can download the app first. Have your app ready before accessing the RSA SecurID Prime self-service portal for token enrollment.

To prepare for token enrollment, start by downloading the RSA SecurID app. Check the Instructions for your device type to find out how to download the app.

As well, **if you're using a company device to download the app, please keep in mind you may need your company's IT Help Desk administrator to approve the installation of the app.**

Once you're ready, follow the next steps to begin your enrollment.

If you have any questions along the way, please contact us toll-free at 1-866-475-7262.

Monday to Friday: 7:30am – 8:00pm ET

Saturdays: 9:00am – 1:00pm ET

Sundays: Closed



# Getting ready to enroll your assigned RSA SecurID soft token

- For iPhones and iPads
  - How to download the RSA SecurID app
  - Activating your token through your TD Bank e-mail
- For Android devices
  - How to download the RSA SecurID app
  - Activating your token through your TD Bank e-mail
- For Windows PC or Laptop
  - How to download the RSA SecurID app
  - Activating your token through your TD Bank e-mail
- For macOS devices
  - How to download the RSA SecurID app
  - Activating your token through your TD Bank e-mail



## Getting ready to enroll your assigned RSA SecurID soft token

Before activating your assigned token, please download and install the RSA SecurID authenticator app.

You can use an iPhone®, iPad®, Android mobile device or a desktop to activate your token.

On the App Store and Google Play™ store, the app should be called RSA Authenticator (SecurID). On the Microsoft Store for Windows PC devices or laptops, the app should be called SecurID Authenticator. The following sections will show you how to install the app and enroll your soft token with your app based on different device types.

### For iPhones and iPads

#### How to download the RSA SecurID app

If you're using a company device, please keep in mind you may need your company's IT Help Desk administrator to approve the installation of the app.

To install the application directly on your Apple devices such as iPhones or iPads:

1. Visit the App Store on your device.

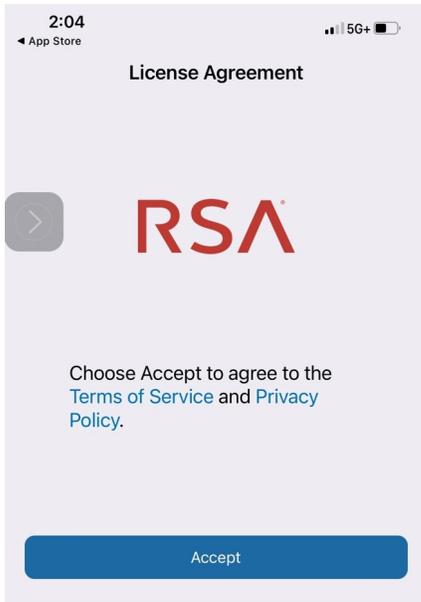


2. Search for **RSA Authenticator (SecurID)** and select **Get** or **Install**.

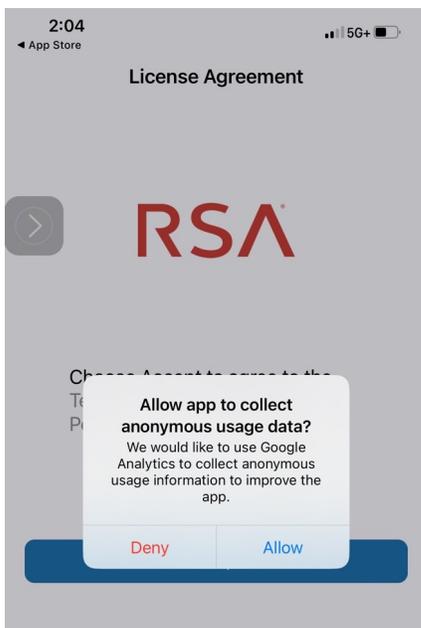




3. If prompted, type your Apple ID into the field. Then, follow the instructions to install the **RSA Authenticator** application on your iOS device.
4. Allow or deny permission to send notifications.
5. Select **“Accept”** on the next screen.

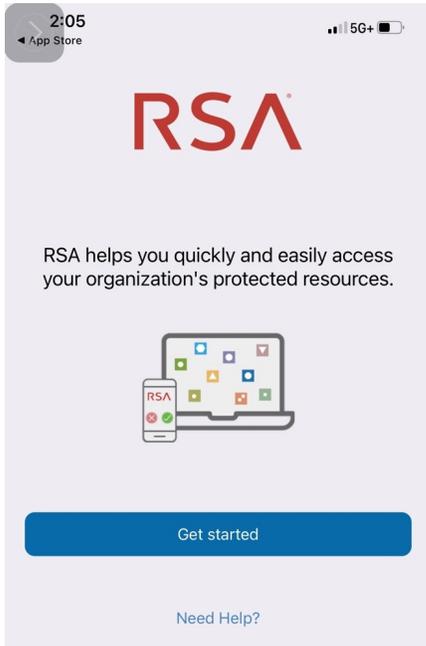


6. **“Allow”** or **“Deny”** access to data.

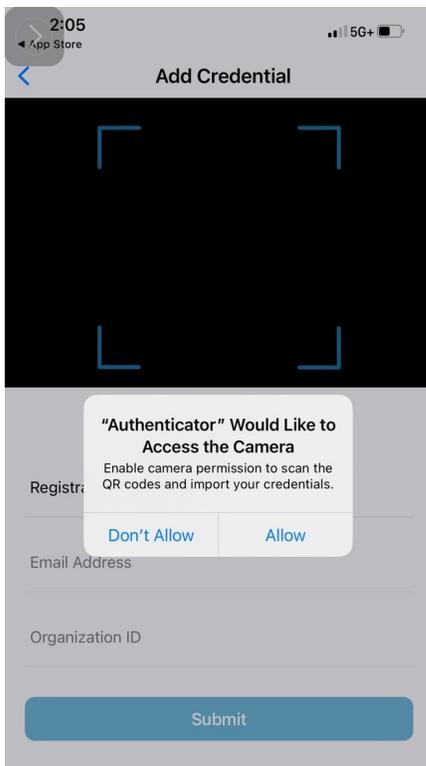




7. Select “Get started”



8. Allow access to camera.

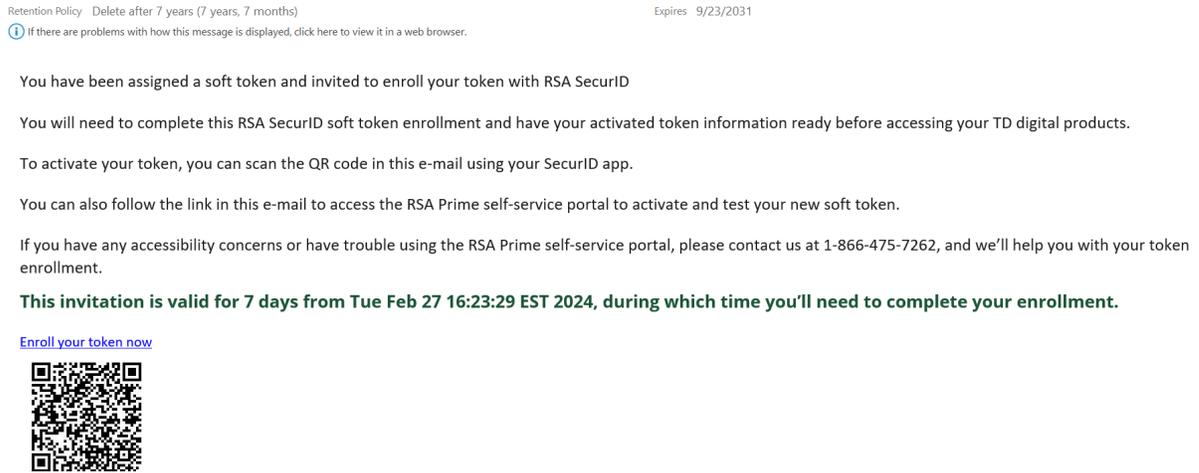




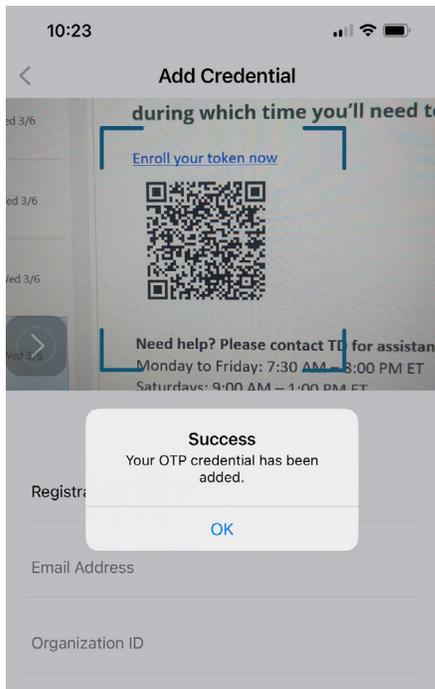
### Activating your token through your TD Bank e-mail

Once you are added as a user on a TD Bank digital product, if you were assigned a token, you'll receive an e-mail from TD Bank to activate your soft token.

There will be a QR code for your specific assigned token in your assigned token e-mail invitation. You'll need to scan this code to activate your token.



- 1. Scan the QR code sent through the soft token enrollment e-mail using your SecurID app.



- 2. Select **OK** on the Success pop-up.

After successfully activating your soft token, follow the next steps in the [Logging in to TD Business Central U.S. with an RSA SecurID soft token](#) and the [Registering with TD Business Central U.S.](#) sections of this user guide.



## For Android devices

### How to download the RSA SecurID app

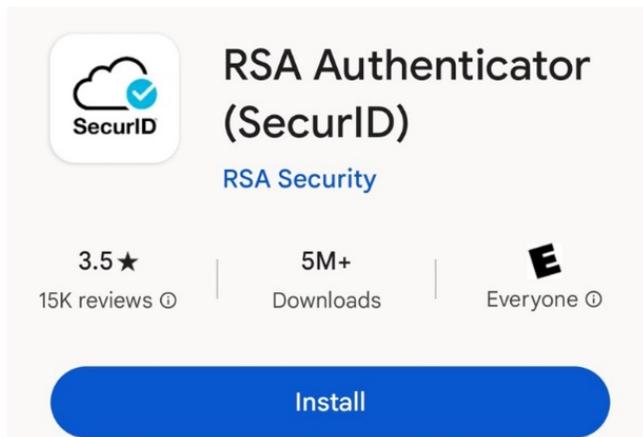
If you're using a company device, please keep in mind you may need your company's IT Help Desk administrator to approve the installation of the app.

To install the application directly on an Android device:

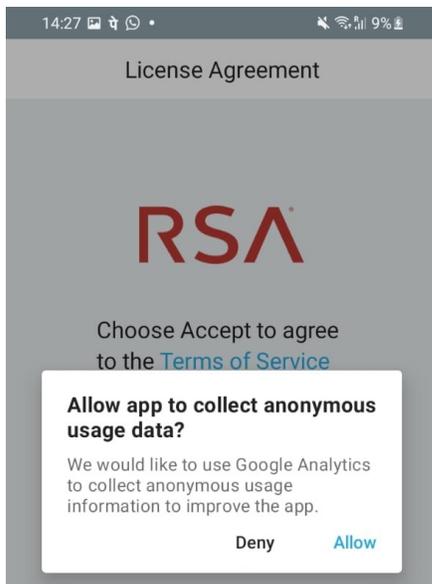
1. Visit the Google Play Store on your Android device.



2. Select **OK** on the Success pop-up.

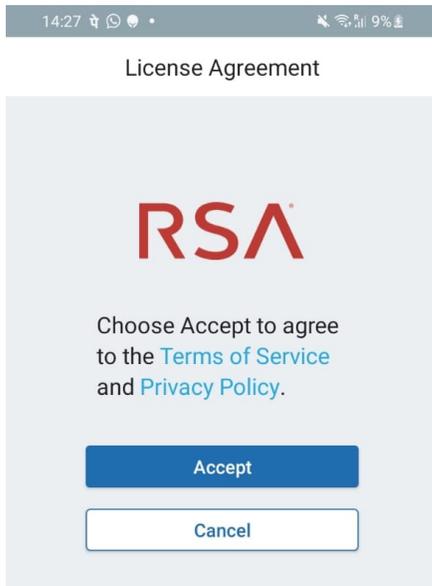


3. “**Allow**” or “**Deny**” permission to collect data.





4. Select **“Accept”** on the next screen.

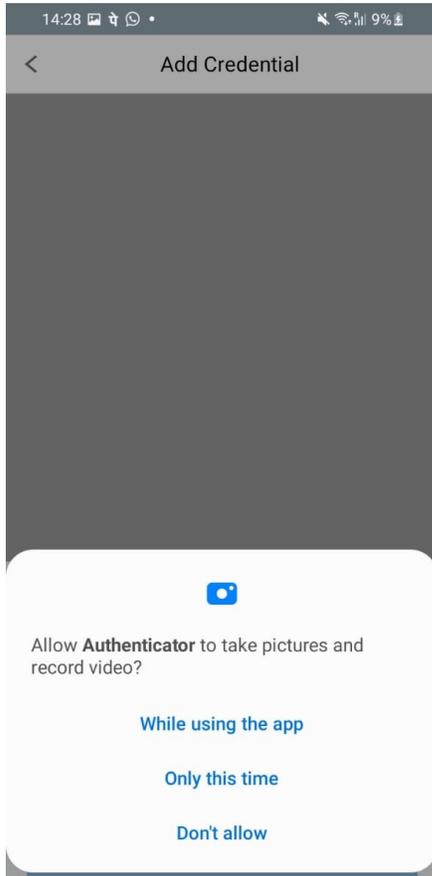


5. Select **“Get started”**.





6. Allow access to camera.



### Activating your token through your TD Bank e-mail

Once you are added as a user on a TD Bank digital product, if you were assigned a token, you'll receive an e-mail from TD Bank to activate your soft token.

There will be a QR code for your specific assigned token in your assigned token e-mail invitation. You'll need to scan this code to activate your token.

Retention Policy Delete after 7 years (7 years, 7 months)

Expires 9/23/2031

🔗 If there are problems with how this message is displayed, click here to view it in a web browser.

You have been assigned a soft token and invited to enroll your token with RSA SecurID

You will need to complete this RSA SecurID soft token enrollment and have your activated token information ready before accessing your TD digital products.

To activate your token, you can scan the QR code in this e-mail using your SecurID app.

You can also follow the link in this e-mail to access the RSA Prime self-service portal to activate and test your new soft token.

If you have any accessibility concerns or have trouble using the RSA Prime self-service portal, please contact us at 1-866-475-7262, and we'll help you with your token enrollment.

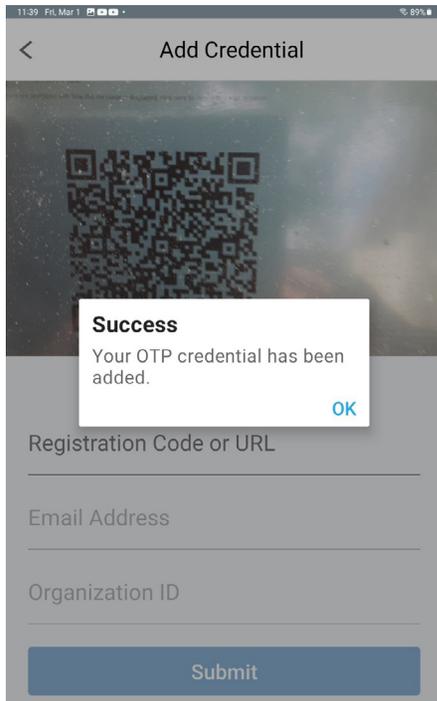
**This invitation is valid for 7 days from Tue Feb 27 16:23:29 EST 2024, during which time you'll need to complete your enrollment.**

[Enroll your token now](#)





1. Scan the QR code sent through the soft token enrollment e-mail using your SecurID app.



2. Select **OK** on the Success pop-up.

After successfully activating your soft token, follow the next steps in the [Logging in to TD Business Central U.S. with an RSA SecurID soft token](#) and the [Registering with TD Business Central U.S.](#) sections of this user guide.



## For Windows PC or Laptop

### How to download the RSA SecurID app

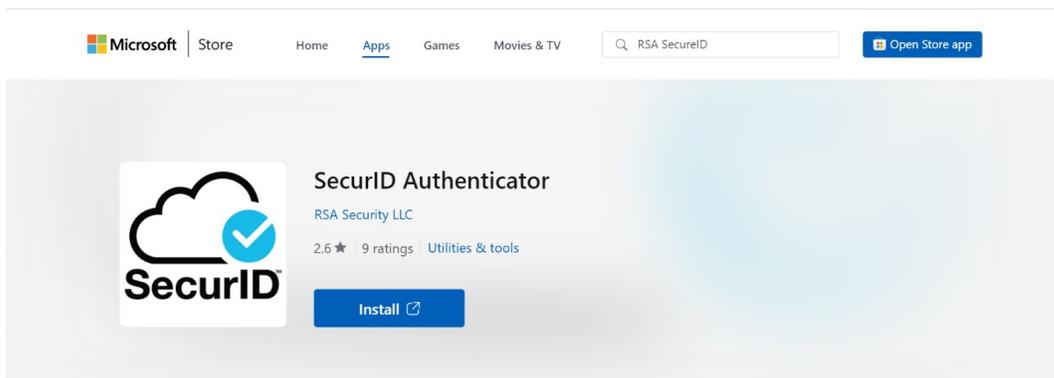
If you're using a company device, please keep in mind you may need your company's IT Help Desk administrator to approve the installation of the app.

To install the application directly on your Windows PC or Laptop:

1. Visit the Microsoft Store on your Windows PC or Laptop.



2. Search for **SecurID Authenticator** and select **Install**.

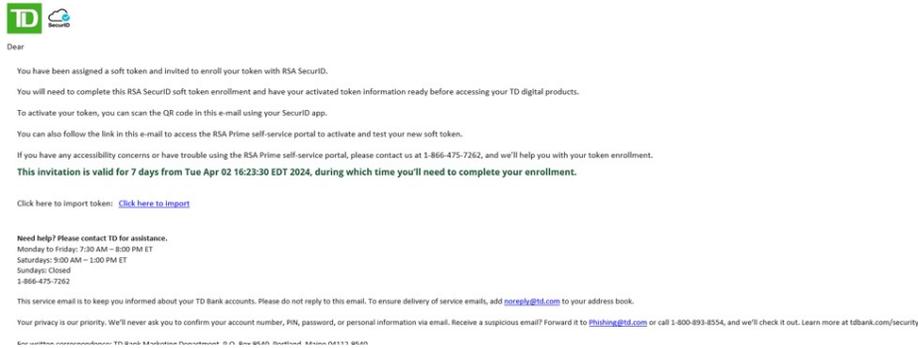


3. When prompted, follow the instructions to download the app on your Windows desktop or laptop.



## Activating your token through your TD Bank e-mail

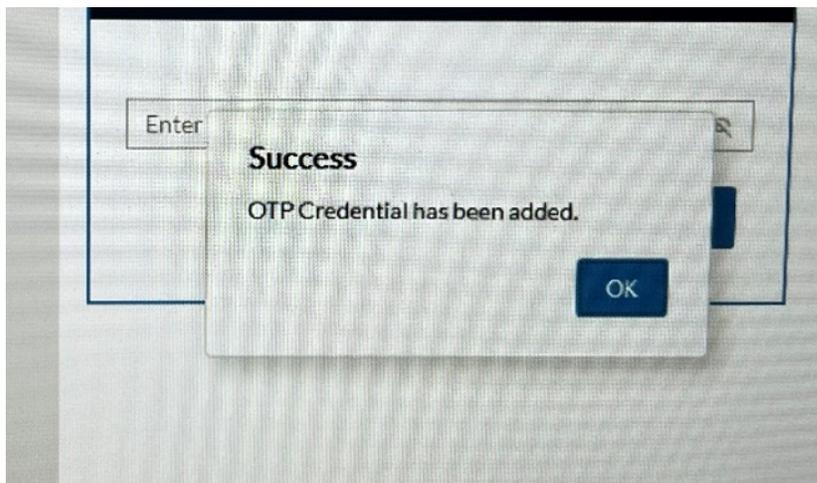
Once you are added as a user on a TD Bank digital product, if you were assigned a token, you'll receive an e-mail from TD Bank to activate your soft token.



1. Select **Click here to import** link sent through the soft token enrollment e-mail.
2. Select **“Yes”** on the following pop-up.



3. Select **“OK”** on the success pop-up.



After successfully activating your soft token, follow the next steps in the [Logging in to TD Business Central U.S. with an RSA SecurID soft token](#) and the [Registering with TD Business Central U.S.](#) sections of this user guide.



## For macOS devices

### How to download the RSA SecurID app

If you're using a company device, please keep in mind you may need your company's IT Help Desk administrator to approve the installation of the app.

To install the application directly on your macOS device:

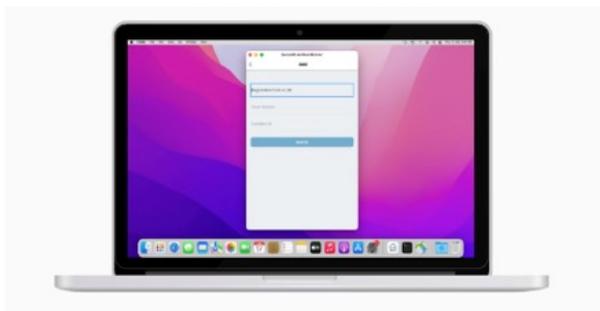
1. Visit the **Mac App Store™** on your device.



2. Search for **RSA Authenticator** and select **Get** or **Install**.

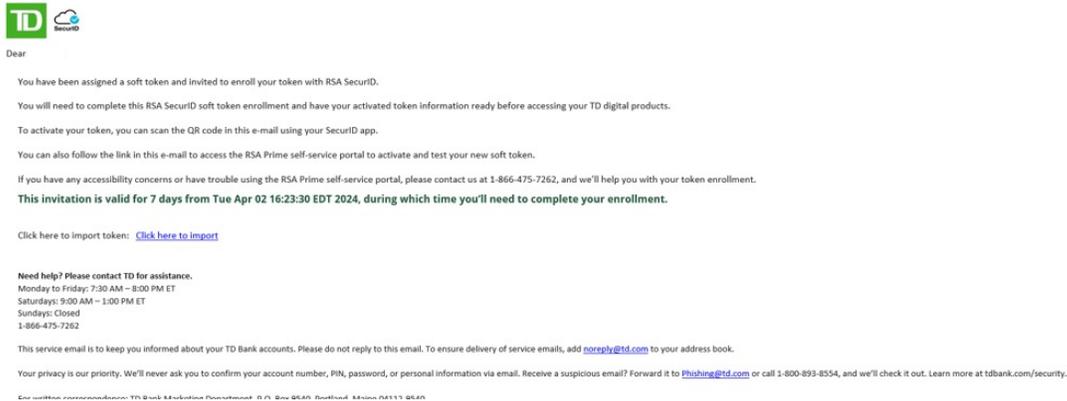


3. If prompted, type your **iTunes** account credentials into the field. Then, follow the instructions to install the **RSA Authenticator** application on your macOS device.



## How to download the RSA SecurID app

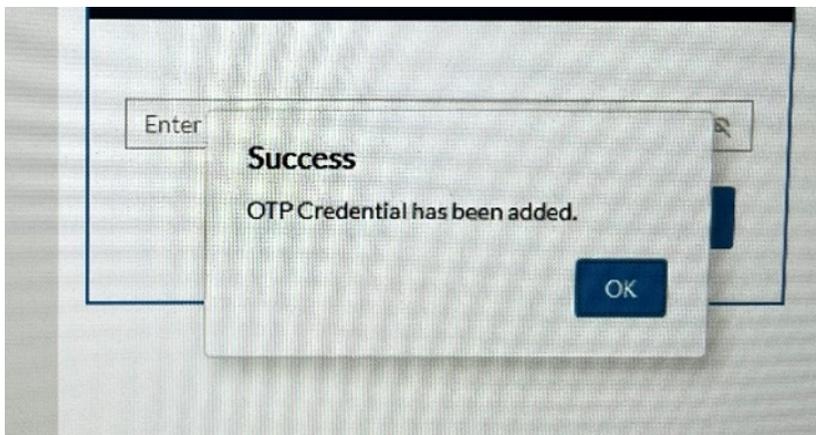
Once you are added as a user on a TD Bank digital product, if you were assigned a token, you'll receive an e-mail from TD Bank to activate your soft token.



1. Select **Click here to import** link sent through the soft token enrollment e-mail.
2. Select **“Yes”** on the following pop-up.



3. Select **“OK”** on the success pop-up.



After successfully activating your soft token, follow the next steps in the [Logging in to TD Business Central U.S. with an RSA SecurID soft token](#) and the [Registering with TD Business Central U.S.](#) sections of this user guide.



## Logging in to TD Business Central U.S. with an RSA SecurID soft token

To log in and start using TD Business Central U.S., enter your username and password on the login screen then select **Log in**.

When logging in, please keep in mind the code that displays on your soft token device before you enter a PIN is the **tokencode**. Meanwhile, the code that is displayed after you enter your PIN is the **passcode**.

Next, if your RSA SecurID app is on a mobile device, select **Submit** on your soft token to get a tokencode. If you're on a macOS or Windows device, select the **Enter PIN** option on your soft token to get your tokencode. Then, regardless of which device you're using, enter the tokencode from your soft token device on the TD Business Central U.S. screen as the security code. Select **Enter** to continue.

On the next screen, create your PIN. Create a PIN and confirm it. Also, enter the current tokencode from your RSA SecurID soft token. Select **Create PIN** to save your PIN.

Each time you login, please enter your username, password, and on the security code screen, enter your passcode.

## Registering with TD Business Central U.S.

To register for TD Business Central U.S., please follow the instructions on the TD Business Central U.S. customer user guide.

## Frequently asked questions

### 1. I can't log in with my passcode and credentials. What should I do?

If you're having any troubles with logging in or if you've been locked out, contact us toll-free at 1-866-475-7262.

Monday to Friday: 7:30am – 8:00pm ET

Saturdays: 9:00am – 1:00pm ET

Sundays: Closed

### 2. I've forgotten my current PIN, what should I do?

To create a new PIN, please contact your System Administrator or contact us toll-free at 1-866-475-7262.

Monday to Friday: 7:30am – 8:00pm ET

Saturdays: 9:00am – 1:00pm ET

Sundays: Closed

### 3. What if I have issues with my computer, phone, or RSA SecurID soft token?

If you have any issues with your computer, phone, or RSA SecurID soft token, including misplacing a device, needing a new RSA SecurID soft token, or for other device related questions, please contact us toll free at 1-866-475-7262.

Monday to Friday: 7:30am – 8:00pm ET

Saturdays: 9:00am – 1:00pm ET

Sundays: Closed

### 4. How long will it take to enroll and activate a soft token?

If an RSA SecurID user ID is added to your profile and you have the RSA SecurID app installed on your device, soft tokens can be enrolled and activated within hours.

### 5. Will I need to install any apps?

Yes, a small application from RSA Security will need to be installed on your computer or iPhone or Android device. You can find the **RSA Authenticator (SecurID)** app on the Apple App store for iPhones or iPads, Mac App Store for macOS devices, and Google Play Store for Android mobile devices. On Windows PC or laptops, you can find the same app, called **SecurID Authenticator**, on the Microsoft store.

**6. Can the soft token app be installed on mobile devices?**

Yes, both iPhones and Android mobile devices support this soft token. You can also use an iPad. You can find the **RSA Authenticator (SecurID)** soft token app in the Apple App Store or Google Play Store.

**7. Can soft tokens be used on personal computing devices?**

It depends. Consult with your manager to find out if soft tokens can be used on personal computing devices.

**8. I'm part of multiple organizations, can I enroll multiple soft tokens on one RSA SecurID app on one device?**

Yes, you can. The app can support up to 10 different soft tokens.

**9. I'm going on foreign travel next week. Are there any restrictions to using the soft token?**

If you're travelling internationally, there aren't restrictions on using the soft token.

**10. Does the soft token expire?**

Yes, soft tokens do expire. However, TD Bank will renew it automatically upon expiration.

**11. Does my SecurID token PIN expire?**

No, RSA SecurID token PINs don't expire.

**12. Can a previous PIN be used when I set up a new PIN?**

Yes, previous PINs can be used again when you're creating a new PIN.